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Prom Committee Budget

ITEM	TARGET	ACTUAL
Fundraising:	_____	_____
Ticket Price x number sold:	_____	_____
TOTAL MONIES RAISED	_____	_____
<u>LESS</u>	ALLOCATED BUDGET	ACTUAL COST
Venue Hire:	_____	_____
Catering:		
Food	_____	_____
Drink	_____	_____
Table Linen	_____	_____
Crockery	_____	_____
Cutlery	_____	_____
Glasses	_____	_____
Entertainment:		
DJ	_____	_____
Band	_____	_____
Lighting/Equipment Hire	_____	_____
Photographer:		
Any additional costs	_____	_____
Room Decoration:		
Balloons/Banners	_____	_____
Flowers	_____	_____
Tickets:		
Design and Printing	_____	_____
Table Stationery:		
Menus and Place Cards	_____	_____
Gifts for teaching staff:	_____	_____
Parking Attendants/Security:	_____	_____
TOTAL COSTS	_____	_____
GRAND TOTAL	_____	_____